



KENTUCKY EDUCATIONAL DEVELOPMENT CORPORATION (KEDC)

REGULAR BOARD MEETING

**WEDNESDAY, MARCH 14, 2018 3:00 PM – 5:00 PM
HYATT REGENCY, LEXINGTON**

DR. JIM EVANS, CHAIRMAN

BOARD BUSINESS REPORT

- 1. CALL TO ORDER/CONFIRM QUORUM (>20% REQUIRES 13 OF 67 VOTING MEMBERS)**
- 2. ACTIONS BY CONSENT**
 - 2.1. APPROVAL OF MINUTES**

Recommend approval of the [minutes](#) of the February 21, 2018, regular meeting.
 - 2.2. APPROVAL OF FINANCIAL REPORT AND ORDERS OF THE TREASURER**

Recommend approval of the [financial report](#) for February 2018 and the Orders of the Treasurer for the period of February 1, 2018 through February 28, 2018.
 - 2.3. PERSONNEL**
 - 2.3.1.** Accepted the resignation of Alice Cole, Menifee County Adult Education Instructor, effective March 5, 2018.
 - 2.3.2.** Increased the hours for Pam Branam, Menifee County Adult Education Instructor, to 1671 hours through June 30, 2018.
 - 2.4. COLLECTIVE BIDDING**
 - 2.4.1. GUARANTEED ENERGY SAVINGS PERFORMANCE CONTRACT EXTENSIONS**

Acknowledge Executive Director's decision to extend the Guaranteed Energy Savings Performance Contracts with Ameresco and Performance Services for up to 180 days in order to continue a source of supply until new contracts can be awarded from the upcoming RFP.
 - 2.4.2. GUARANTEED ENERGY SAVINGS PERFORMANCE NEW RFP**

Authorize Executive Director to submit Guaranteed Energy Savings RFP specifications to KDE for review.
 - 2.4.3. MODIFIED BITUMINOUS ROOFING**

Authorize Executive Director to advertise, review and award the Modified Bituminous Roofing Bid pending KDE approval of specifications.

2.5. CONTRACTS

Recommend acknowledgement of the Executive Director's approval of the following contracts and agreements (contract period is for FY2017-2018 unless otherwise noted):

SPECIAL EDUCATION

- 2.5.1. [Katie Boes – RA Services for Insight June 8-16, 2018 - \\$2,500.00](#)
- 2.5.2. [Brian Mullins – RA Services for Insight June 8-16, 2018 - \\$2,500.00](#)
- 2.5.3. [Regina Quaid – RA Services for Insight June 8-16, 2018 - \\$2,500.00](#)
- 2.5.4. [Stimulus Publications – Contract with Dr. Michael Mueller to provide a one-day workshop for the Assessment of Functional Living Skills on June 13, 2018 - \\$2,500.00 plus expenses](#)

ADULT EDUCATION

- 2.5.5. [Heart of United Way – Community Impact Partner Agreements for Lincoln and Mercer Counties](#)

YOUTH CAREER CONNECT GRANT (YCC)

- 2.5.6. [Joshua Cole – Project-based Student Internship – up to \\$900.00](#)
- 2.5.7. [Burl Gray – Project-based Student Internship – up to \\$900.00](#)
- 2.5.8. [Kaelyn Hobbs – Project-based Student Internship – up to \\$900.00](#)
- 2.5.9. [Jordan Hopper – Project-based Student Internship – up to \\$900.00](#)
- 2.5.10. [James Jones – Project-based Student Internship – up to \\$900.00](#)
- 2.5.11. [Devon McVey – Project-based Student Internship – up to \\$900.00](#)
- 2.5.12. [Christian Meadows – Project-based Student Internship – up to \\$900.00](#)
- 2.5.13. [Jada Rogers – Project-based Student Internship – up to \\$900.00](#)
- 2.5.14. [Ashley Visoso – Project-based Student Internship – up to \\$900.00](#)
- 2.5.15. [Britian Wallace – Project-based Student Internship – up to \\$900.00](#)
- 2.5.16. [Channa Wilson – Project-based Student Internship – up to \\$900.00](#)
- 2.5.17. [Sharon Reynolds – YCC Project ACHIEVE Services - \\$2,500.00](#)
- 2.5.18. [Tina Stevens – YCC Project ACHIEVE Services - \\$2,500.00](#)

ACHIEVEMENT IN CAREER ENGAGEMENT (ACE) – YCC

- 2.5.19. [Mary Adams – Career/Academic Counseling Services - \\$1,200.00](#)
- 2.5.20. [John Hargis – Career/Academic Counseling Services - \\$1,200.00](#)
- 2.5.21. [Lana Sowders – Career/Academic Counseling Services - \\$1,200.00](#)

PROJECT LINK

- 2.5.22. [Kendra Doolin - Library Tech Services - \\$400.00](#)

3. ACTION ITEMS

3.1. KEDC BOARD OF DIRECTORS' RESPONSE TO PENSION LETTER

Included in your Board folder is a draft response to the letter sent by business leaders to the Kentucky General Assembly expressing pension reform demands. This response was drafted by KEDC Board Attorney Tim Crawford. Input and approval from the Board is requested.

4. DISCUSSION ITEMS & ANNOUNCEMENTS

4.1. MARCH BOARD OF DIRECTOR'S MEETING

On Friday, March 16th, KEDC will be hosting an Evaluator's Training: Personnel Law Review and Discussion conducted by Mr. Tim Crawford, KEDC Board Attorney. This will take place at the Hyatt Regency Downtown Lexington from 9AM to 12PM. Three hours of EILA credit will be given.

4.2. SUPERINTENDENT ADMINISTRATIVE ASSISTANT CUSTOMER SERVICE TRAINING & CELEBRATION

Please share with your Administrative Assistants that we will be hosting our Annual Customer Service Training & Celebration on Monday, April 16th at the KEDC Ashland office from 9:30am until noon. A flyer is included in your folder!

4.3. KEDC SCHOLARSHIP GOLF SCRAMBLE – SAVE THE DATE!

The KEDC Scholarship Golf Scramble is officially scheduled for Monday, June 4th at Eagle Trace Golf Course in Morehead, KY! A registration form is in your packet so sign up soon to ensure your team has a spot! Contact Tammy Vonderheide if you have any questions.

4.4. STUDENT SCHOLARSHIP OPPORTUNITY

KEDC is excited to once again extend an opportunity for graduating seniors of our member districts to apply for our annual scholarship. We will award at least one \$2500.00 scholarship for college (2 or 4 year), technical or vocational bound students that meet the criteria set forth in the attached guidelines. It is an honor to be able to provide this opportunity for our deserving seniors!

The deadline to apply is April 1 and the recipient will be notified by May 1, 2018. A KEDC representative will be available, upon request, to present the scholarship awards during graduation ceremonies. Please ensure this message reaches your guidance counselors!

4.5. EXECUTIVE DIRECTOR'S EVALUATION

An Evaluation form for the KEDC Executive Director is provided in your Board packet. Please complete this form and give or mail to Chairman Jim Evans at the address on the form as soon as possible.

4.6. SCHEDULE OF KEDC BOARD MEETINGS FOR FY 2017-2018

April 18-19, 2018

NO MEETINGS IN MAY, JUNE, AUGUST, or DECEMBER